



# **PARTYDJ**

# **TECHNICAL**

# **RIDER**

# CONTACT INFORMATION

## PartyDJ

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# SETUP & TEARDOWN

- Date and approximate **arrival time** will be agreed in advance.
- The event contact will receive a call 30 minutes **prior to arrival**.
- A **soundcheck** will be performed after setup.

## Important:

To ensure smooth setup and breakdown:

- The venue must be **easily accessible** for our van (loading/unloading within 20 meters of the event space).
- All **pathways**, both indoors and outdoors, must be step-free, minimum 80 cm wide, and free of thresholds higher than 2 cm.
- If **elevators** are used, the client must ensure that turning space and lift dimensions accommodate our cases.
- A **parking space** for our van must be available during setup, performance, and breakdown. Parking garages must have a clearance of at least 2.10 meters.
- The **route between parking and the venue** must be fully paved. Loose surfaces (grass, dirt, gravel, sand) are not acceptable unless the client provides road plates.
- If **parking permits or access permissions** (e.g., pedestrian zones) are required, it is the client's responsibility to arrange these in advance. Failure to do so may result in cancellation, subject to our standard cancellation terms.
- Any parking-related costs or fines incurred during setup or breakdown will be passed on to the client.

# VENUE REQUIREMENTS

## BASIC TECHNICAL REQUIREMENTS

- Minimum performance space:
  - Width × Depth × Height: 3.50 m × 1.50 m × 2.50 m (or larger, depending on setup).
- DJ Booth: We typically use a high-quality portable DJ booth that provides enough space for two tabletop Pioneer players and a mixer (CDJs/DJM) as well as a laptop stand.
- Recommended booth/work surface dimensions:
  - Width: ~1.20 m (48")
  - Depth: ~0.60 m (24") – preferably with an additional 10 cm at the back for cable connections.
  - Work surface height: ~0.90–1.00 m (35–39") — this aligns with elbow height for optimal ergonomics and long-set comfort.
- Power requirements:
  - At least 2 separate 230 V / 16 A power outlets located near the DJ booth or stage.
- Furniture (If you're providing the booth or tables):
  - Must match the dimensions above (1.20 m W × 0.60 m D × 0.90 m H).
  - Please include table skirts for a clean appearance.

## DJ-ONLY BOOKINGS (WITHOUT EQUIPMENT HIRE)

- XLR (or RCA/cinch) connection at the DJ booth to main amplifiers.
- 1 (or 2) active professional loudspeakers (12" + 1") as DJ monitors with jack cable (on stands, at ear-height).
- DJ setup: Pioneer DJM 900 Nexus 2 + 2x Pioneer CDJ 2000 Nexus 2 (or newer models), all updated to the latest firmware + interconnected with ethernet switch.
- The main PA system must deliver warm, powerful, club-quality sound suitable for the venue and audience size.

## INFORMATION REQUIRED FROM THE VENUE

- Clear directions to the venue and loading area.
- Notification of any sound limiters installed at the venue. For an optimal dance floor experience, we recommend a sound level of 90–100 dB(A) LAeq,15min. Levels below this can (and will) reduce the energy on the floor (nobody dances to background music). Warning: limiters that cut power may damage sensitive DJ and PA equipment.
- Details about parking availability and access for transporting equipment.
- Wi-Fi access (if required for special requests).

# HOSPITALITY RIDER

To perform at our best, we kindly request the following:

## ✓ Drinks

- Soft drinks, still and sparkling water, tea, coffee (available from arrival to departure).
- For all technical and DJ performances: a minimum of 2 drinks per person per hour.

## ✓ Meals

- For events longer than 6 hours:
  - Daytime performances: sandwiches or a light buffet.
  - Evening performances: a hot meal for each crew member.
  - Meals should be served at least 1 hour before the scheduled performance time.

## ✓ Accommodation (For International or Late-Night Events)

- A minimum 3-star hotel (private single room, en-suite bathroom) close to the venue, including breakfast.

## ✓ Green Room (if available)

- A private space with chairs, a table, power sockets, and Wi-Fi for preparation and breaks.

# CANCELLATION & OVERRUN POLICY

## ✓ Cancellation by Client

- Cancellation more than 14 days before the event: 50% of the agreed fee is due.
- Cancellation between 2 and 14 days before the event: 75% of the agreed fee is due.
- Cancellation less than 48 hours before the event: 100% of the agreed fee is due.

## ✓ Overtime

- If the event runs beyond the agreed time, additional performance time will be billed at €75 per hour (or pro-rata for partial hours).
- Overtime must be approved on the night by the DJ and the client or event manager.

## ✓ Force Majeure

- In case of illness, accident, or other unforeseen circumstances, PartyDJ will make every effort to provide a suitable replacement DJ. If no replacement is available, the client will receive a full refund of all DJ-fees made.

# F.A.Q.

## CAN YOU PROVIDE SOUND AND LIGHTING EQUIPMENT?

✓ Yes, PartyDJ is fully self-contained. We can provide a professional PA system and lighting rig tailored to your event. For special sized venues or specific technical needs, please contact us in advance.

## CAN YOU PLAY MUSIC BEFORE AND BETWEEN SETS?

✓ Yes, we can play background music from Spotify before, between, and after our sets. You may provide a playlist, or we can curate one for your event.

## DO YOU TAKE REQUESTS DURING THE EVENT?

✓ Yes, we're happy to take song requests, provided they fit the flow of the event.

## DO YOU TRAVEL LONGER DISTANCES OR INTERNATIONALLY?

🌐 Yes, we do. For locations situated **more than 100 km from Aalst (Belgium)**, we are available only if **all travel expenses, accommodation** (hotel for the day of the event and the night after), and **full catering** are covered by the client.

- If we travel with our own van, a reserved parking space at or near the venue must be provided.